

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to	The Executive
Date	15 July 2013
Subject	The Executive's Forward Work Programme
Portfolio Holder(s)	Cllr Ieuan Williams
Lead Officer(s)	Deputy Chief Executive
Contact Officer	Huw Jones Head of Service – Policy (Tel. 01248 752108)
Nature and reason for reporting:	
To seek approval of the Executive's updated Forward Work Programme in accordance with the Council's Constitution.	

A – Introduction / Background / Issues
See CH – Summary

B – Considerations
See CH – Summary

C – Implications and Impacts		
1	Finance / Section 151	-
2	Legal / Monitoring Officer	-
3	Human Resources	-
4	Property Services	-
5	Information and Communications Technology (ICT)	-
6	Equality	Impact assessments will need to have been undertaken on all new or revised policies submitted to meetings of the Executive

C – Implications and Impacts		
7	Anti-poverty and Social	-
8	Communication	-
9	Consultation	-
10	Economic	-
11	Environmental	-
12	Crime and Disorder	-
13	Outcome Agreements	-

CH – Summary	
1.0	Background
1.1	The Executive’s forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead officers and portfolio holders are for each item.
1.2	The Executive’s Forward Work Programme for the period September – December 2013 is attached.
1.3	It should be noted, however, that the forward work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. Arrangements are therefore in place to review the list of items and submit updates to the Executive on a monthly basis. Both strategic and operational issues are covered to inform the scrutiny process. Some items are likely to be determined by portfolio holders under delegated authority.

2.0 **Role of Scrutiny**

- 2.1 The Board of Commissioners have already acknowledged the importance of the scrutiny role, and in particular task and finish groups, in the process of supporting the corporate work programme.
- 2.2 This work programme offers a basis for further developing the work of the scrutiny committees. Further refinement of the work programme will be necessary to ensure better alignment of the schedule of meetings in the future in order to allow for pre-decision scrutiny.

D – Recommendation

Members of the Executive are requested to:

confirm the attached updated work programme which covers September – December 2013;

identify any matters subject to consultation with the Council’s Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive’s work programme;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

Name of author of report: Huw Jones

Job Title: Head of Service - Policy

Date: 5 July 2013

Appendices:

Executive Forward Work Programme: September – December 2013.

Background papers

Previous forward work programmes.

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: September – December 2013

Updated: 4 July 2013



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months. It includes information on the decisions sought and who the lead Officers and Portfolio Holders are for each item.

The Executive's draft Forward Work Programme for the period **September – December 2013** is outlined on the following pages.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Some matters identified in the forward work programme may be delegated to individual portfolio holders for approval.

Reports will be required to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

Issues to be reported to the Council's Sustainability Board are currently under review.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: September – December 2013

Updated: 4 July 2013

	Subject and * Category (Strategic / Operational / For information)	Why the decision is sought from the Executive	Lead Department	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Date to Scrutiny	Date to Executive	Date to Full Council
1	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Ieuan Williams		9 September 2013	
2	Improvement Report (Performance Review of 2012/13) Category: Strategic	Adoption of report in accordance with Policy Framework	Deputy Chief Executive	Huw Jones Head of Policy Cllr Alwyn Rowlands		9 September 2013	10 October 2013
3	Corporate Plan 2013-17 Category: Strategic	Adoption of Plan in accordance with Policy Framework	Deputy Chief Executive	Huw Jones Head of Policy Cllr Alwyn Rowlands		9 September 2013	10 October 2013
4	Corporate Scorecard – Q1, 2013/14 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Alwyn Rowlands	29 July 2013	9 September 2013	
5	2013/14 Revenue and Capital Budget Monitoring – Quarter 1 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		9 September 2013	
6	Local Code of Governance Category: Strategic	To adopt the Local Code of Governance.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands		9 September 2013	

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7	Heads of Service Review – Structure Considerations Category: Strategic	Approval.	Deputy Chief Executive	Bethan Jones Deputy Chief Executive Cllr Alwyn Rowlands		9 September 2013	9 September 2013
8	Nuclear new build- Blueprint for accommodation solutions Category: Strategic	To adopt recommendations as Council's formal response.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		9 September 2013	
9	HRA Subsidy Reform Category: Strategic	Changes and impact of the Housing Revenue Account subsidy system in Wales.	Community	Clare Williams Head of Function – Resources / Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		9 September 2013	
10	Welsh Public Library Standards April 2011 – March 2014 : The Fourth Framework of Welsh Public Library Standards, Annual Return 2012-2013 Category: Strategic	Welsh Government / CyMAL: Museums Archives and Libraries Wales require the approval of the Authority of the Annual Return.	Community	Pat West & Rachel Rowlands Leisure & Culture Cllr Ieuan Williams		9 September 2013	

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11	Adults' Safeguarding – Annual Report 2012/13 Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	29 July 2013	9 September 2013	
12	Measures to ensure that play areas are smoke-free Category: Strategic	Support for Welsh Government policy. In addition, the recommendations being made will have cost implications.	Lifelong Learning	Gwynne Jones Director of Lifelong Learning Cllr Ieuan Williams		9 September 2013	
13	Anglesey Primary Schools Modernisation – Llanddona School Category: Strategic	To agree the way forward.	Lifelong Learning	Gwyn Parry Head of Lifelong Learning Cllr Ieuan Williams		9 September 2013	
14	Aberffraw Conservation Area Character Appraisal Category: Operational	Support for approval by full Council.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts		9 September 2013	10 October 2013
15	Môn/Gwynedd Building Control Integration Category: Operational	Support the proposed joint working arrangements.	Sustainable Development	Jim Woodcock Head of Planning and Public Protection Cllr J Arwel Roberts	June 2013	9 September 2013	

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16	Market Hall, Holyhead Category: Operational	Support for development proposals.	Sustainable Development	Arthur Owen Director of Sustainable Development Cllr J Arwel Roberts		9 September 2013	
17	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Ieuan Williams		21 October 2013	
18	2014/15 Budget Category: Strategic	To begin dialogue on the Executive's intentions.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		21 October 2013	
19	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Ieuan Williams		4 November 2013	
20	Corporate Scorecard – Q2, 2013/14 Category: Strategic	Quarterly performance monitoring report.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Alwyn Rowlands	28 October 2013	4 November 2013	
21	2013/14 Revenue and Capital Budget Monitoring – Quarter 2 Category: Strategic	Quarterly financial monitoring report.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		4 November 2013	

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22	Informal Carers – Commissioning Intentions and Priorities Category: Strategic	Approval.	Community	Anwen Davies Head of Adults' Services Cllr Kenneth P Hughes	28 October 2013	4 November 2013	
23	The Executive's Forward Work Programme Category: Strategic	To update the work programme.	Deputy Chief Executive	Huw Jones Head of Policy Cllr Ieuan Williams		2 December 2013	
24	Local Housing Strategy Category: Strategic	To approve the strategic direction.	Community	Shan L Williams Head of Housing Services Cllr Kenneth P Hughes		2 December 2013	
25	2014/15 Budget Category: Strategic	To finalise the Executive's initial draft budget proposals for consultation.	Deputy Chief Executive	Clare Williams Head of Function – Resources Cllr Hywel Eifion Jones		16 December 2013	

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